

Version 1.0 2019			Version 2.0 2024			
Page No	Requirement No	Original	Page No	Requirement No	New Text	Comments/Explanation
4	Introduction	The Gafta Standard is an independently audited scheme designed to maintain and improve the level of competence of activities related to the trade of agricultural commodities, animal feed materials, pulses, rice, spices and general produce worldwide. It comprises three Codes of Practice:	3	Introduction	The Gafta Standard is an independently audited scheme designed to maintain and improve the level of competence of activities related to the trade of agricultural commodities, animal feed materials, pulses, rice, spices and general produce worldwide. <b>It comprises three Standards:</b>	Change to terminology.
4	Introduction	The initial audit will be completed by a site visit by the auditor. The following two annual audits will be carried out remotely via electronic sharing of documents and telephone or video conferencing. The fourth audit, and every third audit thereafter, will be completed by a site visit by the auditor. Gafta and the Certification Body reserve the right to complete a site visit at any annual audit or any other time (e.g. unannounced 'spot checks') where it considers it to be necessary.	3	Introduction	The initial audit will be completed by a site visit by the auditor (on-site audit). The following annual audit will be carried out remotely via electronic sharing of documents and telephone or video conferencing. <b>The third audit, and every alternate audit thereafter, will be completed on-site.</b> Gafta and the Certification Body reserve the right to complete a site visit at any annual audit or any other time (e.g. unannounced 'spot checks') where it considers it to be necessary.	Change to audit frequency.
4	Introduction	If a site visit audit is cancelled or postponed by the Member within two weeks/days of the audit date, 100% cancellation fee applies.	3	Introduction	If an audit is cancelled or postponed by the Member within two weeks/days of the audit date, 100% cancellation fee applies. <b>Cancellation within 4 weeks of the planned audit date may result in 50% cancellation fee.</b>	Amendment to cancellation policy consistent with Terms & Conditions
5	Introduction	Non-conformances raised at audit of the Gafta Standard must be closed by providing documentary evidence or a revisit. Non-conformances must be closed within three months of an initial audit and within 28 days of any subsequent audit. Failure to provide satisfactory evidence will result in suspension from the Gafta Approved Register of Analysts and may lead to inquiry under the terms of the Gafta Membership Complaints and Disciplinary Regulations.	3	Introduction	Non-conformances raised at audit of the Gafta Standard must be closed by providing documentary evidence or a revisit. Non-conformances must be closed within three months of an initial audit and within 28 days of any subsequent audit. Failure to provide satisfactory evidence will result in suspension from the Gafta Approved Register of Analysts <del>and may lead to inquiry under the terms of the Gafta Membership Complaints and Disciplinary Regulations.</del>	Deleted text
5	C. General Terms and Definitions	Non-conformances raised at audits must be rectified within three months of an initial audit or 28 days of any subsequent audit. Non-conformances will be closed by the provision of objective evidence to the Certification Body. Such evidence must be provided in English.	4	C. General Terms and Definitions	Non-conformances raised at audits must be rectified/closed within three months of an initial audit or 28 days of any subsequent audit. Non-conformances will be closed by the provision of objective evidence to the Certification Body. Such evidence must be provided in English. <b>Closed means submitted, reviewed, and confirmed as satisfactory. Therefore, evidence should be sent 7 days prior to the deadline provided.</b>	Point of clarification - definition of 'closed'.

			4	D. Related Documents & Resources NEW	<p>D Related Documents &amp; Resources</p> <ul style="list-style-type: none"> <li>•Gafta Approved Register (Online Member Directory)</li> <li>•Gafta Approved Register of Analysts - Code of Practice</li> <li>•Gafta Ring Test Scheme Rules &amp; Procedures</li> <li>•Gafta No.130 Register of Analytical Methods</li> <li>•Gafta Standard Audits Terms &amp; Conditions</li> <li>•Gafta Agrability Online Learning</li> </ul> <p>All the above are available at <a href="http://www.gafta.com">www.gafta.com</a></p>	New section - members should make themselves familiar with these related documents.
6	1.1.2	Where laboratories operate on multiple sites, each site must be part of the same legal entity, follow the same procedures and issue the same certificates of analysis, with a management system having overall responsibility for the analysis and testing activities	5	1.1.2	Where laboratories operate on multiple sites, each site must hold their own individual Gafta membership and must be audited to the Gafta Standard for Analysis and Testing individually.	Clarification that individual laboratories must hold individual Gafta Membership and Approval
6	1.1.4	Deleted	5	1.1.4 - 1.1.5	Numbering updated	
				1.1.5	<b>Gafta Ring Test Scheme results and results of other PT schemes</b>	Management Review must consider additional point
6	1.2.1	Analysts must carry out their activities impartially. Risks to impartiality must be identified and controlled so as not to influence the results of any analyses carried out. Risks to impartiality include, but are not limited to, management, commercial relationships, ownership, marketing, sales commission/incentives. Procedures must be implemented by Analysts to ensure that persons or organisations external to the Analyst cannot influence the results of any analyses carried out.	5	1.2.1	Analysts must carry out their activities impartially. <b>Analysts must have a written process</b> to identify and control risks to impartiality and independence so as not to influence the results of any analyses carried out. Risks to impartiality include, but are not limited to, management, commercial relationships, ownership, marketing, sales commission/incentives. Procedures must be implemented by Analysts to ensure that persons or organisations external to the Analyst cannot influence the results of any analyses carried out.	Requirement to have a <u>written</u> process for impartiality
			6	1.5.3 NEW	<p>Analysts must have a process for reviewing work orders, requests and contracts, which ensures that:</p> <ul style="list-style-type: none"> <li>• The instructions are clear, defined and understood, in writing</li> <li>• The laboratory has the ability to meet the requirements (i.e. Gafta Approval for the analysis requested)</li> <li>• The method selected for analysis is from the Gafta No.130 and confirmed with the Principal(s)</li> <li>• Records are kept of the review, confirmation by the customer and any significant changes to the original request.</li> </ul>	New process for acceptance and review of work orders. Methods from the Gafta No.130 must be considered.

			6	1.5.4 NEW	Analysts must provide a set of standard terms and conditions or a contract with each order confirmation.	New requirement
7	1.6.2	Where there is a need to sub-contract any test listed on the Gafta No.130 Register of Analysis Methods this must be limited to another analyst laboratory on the Gafta Approved Register of Analysts	8	1.6.2	Where there is a need to sub-contract any test listed on the Gafta No.130 Register of Analysis Methods this must be limited to another analyst laboratory on the Gafta Approved Register of Analysts. <b>Where there is a need to subcontract, this must be notified to the Principal(s), in writing.</b>	New requirement
9	6.1	Analysts must be able to demonstrate access to the latest version of the Gafta No.130 Register of Analysis Methods. Gafta No.130 sets down the methodology for the analysis of contractual samples. Analysts must be able to demonstrate access to the applicable ISO Methods referenced within the Gafta No.130.	10	6.1	All analyses carried out for standard Gafta contract terms must be done using the appropriate method from the Gafta No. 130 (Register of Analytical Methods) where one is available.	Selection of methods from the Gafta No.130 now an explicit requirement
			10	6.2 NEW	Analysts must have a process for selecting the appropriate method from the Gafta No.130. In the case of more than one appropriate method, the Reference Method should be used, unless specific instruction to use another method (from Gafta 130). For the avoidance of doubt, written confirmation from the principal of the correct method to use must be obtained.	
			10	6.3 NEW	Analysts must be able to demonstrate access to the latest version of the Gafta No.130 Register of Analysis Methods. Gafta No.130 sets down the methodology for the analysis of contractual samples. Analysts must be able to demonstrate access to the latest version of the applicable ISO Methods referenced within the Gafta No.130.	
9	6.2	Methods of analysis used must be traceable to the appropriate contractual requirements or where no specific contractual requirements apply, to the latest ISO method (or equivalent).	10	6.4	Re-numbered	
	6.3	The laboratory must verify the application of all standardized methods		6.5	Re-numbered	
	6.4	The laboratory must validate all non-standard methods, laboratory-developed methods and standard methods used outside their intended scope or otherwise modified. The validation must be as extensive as is necessary to meet the needs of the given application or field of application.		6.6	Re-numbered	

9	6.5	The laboratory must retain records of verification and validation		6.7	Re-numbered	
10	8.2	It is a requirement of the Gafta Approved Register of Analysts that laboratories must participate in the Gafta Ring Test Scheme. The laboratory must also participate in any of the optional tests offered by Gafta if those tests are carried out by the laboratory.	11	8.2.1	It is a requirement of the Gafta Approved Register of Analysts that laboratories must participate in the Gafta Ring Test Scheme in accordance with the latest version of the Gafta Ring Test Scheme Rules and Procedures. The laboratory must also participate in any of the optional tests offered by Gafta if those tests are carried out by the laboratory.	Participation in the Gafta Ring Test Scheme following the procedure correctly now an explicit audit requirement
			11	8.2.2 NEW	Analysts who hold Grain Approval must submit Gafta Ring Test Scheme results for Moisture and Protein, using the appropriate ISO methods from the Gafta No.130 and records kept.	
			11	8.2.3 NEW	Analysts who hold Feed Approval must submit Gafta Ring Test Scheme results for Ash, Fibre, Moisture, Oil and Protein, using the appropriate ISO methods from the Gafta No.130 and records kept.	
			11	8.2.4 NEW	Analysts must have a process to download and review the report from each round of the Gafta Ring Test Scheme and compare its results against the other participating laboratories, even if results are satisfactory	Reviewing the results of the Gafta Ring Test Scheme and taking corrective and preventative action now an explicit audit requirement. See also 1.1.5 Management Review.
			11	8.25 NEW	Any unsatisfactory results obtained the Gafta Ring Test Scheme must be investigated fully with causes identified, and corrective and preventative actions documented and reviewed after a defined period of time (at least following the next round of the Gafta Ring Test Scheme).	
12	Address page		13		Removal of Gafta Geneva office address as now closed and update to Gafta Singapore office address	